WEBFORM WALK-THROUGH

Step 1: go to www.pested.osu.edu and under the “ANR Educator” tab click “Cvent Registration Form” or go to https://pested.osu.edu/Cvent_Registration

Step 2: Enter in all of the information about your training event. Under the “Other info” textbox, please enter in the times of your sessions. This will eliminate a step of emailing you for clarification when creating the event in Cvent.

Step 3: Hit “Submit” at the bottom.

*If you are planning to host a training and already know who your CRE is, please still submit a Webform as it helps us to keep track of the workload the CREs have and know when events are occurring.