

## Live Online Recertification

Pesticide Safety Education Program

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- Requirements and Suggestions
  - Chrissy Kaminski
- Zoom
  - Adam Ziadeh
- Qualtrics
  - Mimi Rose

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## Requirements

- **Live** and moderated
- Verify attendance
- Read program sessions codes throughout the day
- Collect attendee data and recertification codes

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## Verify Attendance

- Good idea – Enable registration
  - Attendee real name
- Ideas:
  - Polling
  - Response features
  - Chat box
  - Videos on (not available in webinar)

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## Recertification Codes – Collecting Data

- Read codes after each session
- Collect codes, name and required data from attendees
- You (Host) submits data to the ODA  
[AGRpestRecert@agri.ohio.gov](mailto:AGRpestRecert@agri.ohio.gov)

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## Recertification Codes – Collecting Data

- Collect codes, name and required data from attendees
  - Qualtrics form

**LOD – Qualtrics trainings**  
[lod.cfaes.ohio-state.edu/covid-19/recorded-trainings](https://lod.cfaes.ohio-state.edu/covid-19/recorded-trainings)

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## Recertification Codes - Template

- Submit codes and attendee data in **required template** to ODA

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## Recertification Codes - Template

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## Suggestions

- Designated moderator with phone number
  - Large groups – more than one moderator
- Morning tutorial of Zoom
  - How to use chatbox
  - Explain how you read and distribute codes
  - How to ask questions (Q&A feature; audio; chatbox)
  - Pre-meeting practice session with attendees and speakers

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## Suggestions

- Webinar vs Meeting
- Encourage attendees to download the zoom application!
  - Polls do not work in browser
  - May not be able to see the presentation

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## Pesticide Safety Education Program

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