

May 15, 2003

Any Name
Any Entity Township Clerk
01234 Any Rd
Any City, Ohio 01234

Dear _____:

The _____ Health District has completed mosquito fogging for 2002.
We fogged a total of _____ miles for a total cost of \$_____. Thank you for your request and we look forward to hearing from you next season.

Please remit within 30 days.

Sincerely,

Name